

ELC Provider Webinar

COVID-19 UPDATES AND PROCEDURES

Thursday, April 9, 2020



Agenda

- Welcome and Introductions
- Provider Relations Update
- Family Services Update
- ECE Update
- Finance Update
- Distance Learning Update
- Outreach Update



QUESTIONS?

Submit via Menti at www.menti.com

39 52 59

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- Enter the code above, 39 52 59, and submit your question(s).
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- Be sure to submit your questions by **9:00pm tonight** to be included in Monday's Q&A.
 - Questions received after 9:00pm will be on the next day's Q&A.
- This Menti code expires at 5:00pm on Friday, April 10th.

Welcome and ELC Staff Introductions

by CEO Liz Murphy



Provider Relations Update

by Sarah Heath

Parent Co-Payments Waived Effective April 1st

- Effective April 1st parents do not pay ELC co-payments to providers.
- Providers will receive the parent co-pay as part of their provider payment.
- Providers can continue to charge the private pay differential, which is the difference between the private pay rate and the ELC's reimbursement rate.

Absences

- Providers who continue to operate will receive payment for all absences of enrolled children.
- Payment is based on enrollments.
- Continue to submit sign in/out sheets for children who attend.

SCHOOL READINESS PROVIDERS

- Enter absences in the Provider Portal as usual. Indicate “D” for reason “Absence due to Disaster”.
- Comments and documentation are **not** required.
- More than 10 absences **can be** marked.

VPK PROVIDERS

- Enter absences in the Provider Portal **as usual**.
- Submittal of Long or Short VPK forms is **not required**.
- **Do not** make changes to the VPK calendar.

Temporary Closures

- The ELC **cannot** tell providers whether to close or remain open. This is a decision that must be made by providers.
- Providers who choose to temporarily close will be paid for active School Readiness and/or VPK enrollments.
- If families transfer and are no longer enrolled with the provider, the provider will not be paid for those children.
- Providers should **not** change VPK calendars or closure calendars in their profile at this time.
- The ELC **must** receive notification of closure from providers. Email providerrelations@elcbigbend.org to report closures.

Health & Safety Precautions

- The health & safety of providers, their staff, and the families they serve is of utmost importance.
- **The ELC strongly recommends providers follow the latest CDC guidance for schools and child care settings.**
- Providers who temporarily closed are advised to deep clean and sanitize prior to reopening.
- If children or parents display signs of illness, providers should not allow them access to the rest of the facility or home.
- Children who become ill while in care should be isolated from the rest of the children until they are picked up by parents.

Essential Personnel

- Providers should attempt to serve **all healthy families** who need care.
- It is **not** up to the provider to decide who is essential personnel.
- Prioritizing enrollments for families who are working is **allowable**.
- Revised definition of “at-risk” now includes **first responders and health care workers**.

Provider Profiles and Contracts

- This is a difficult and uncertain time for all of us. We are here to **support** providers and families any way we can help.
- In order to ensure continuity of care, providers **must** continue their normal ELC related activities, which include Provider Profile updates and contract renewals.
- Providers who missed the original **March 6th** profile deadline and have not yet completed their 20-21 profiles must complete them by **May 15, 2020**.
- Providers who do not complete the 20-21 profile will be **unable to renew** their SR and/or VPK contracts for the 20-21 program year which begins July 1st.

Provider Profiles and Contracts

- If a provider's 20-21 profile is in **Rejected** or **Incomplete** status in the Provider Portal, it means the profile is not approved and **needs provider action**.
- Providers with **Rejected profiles** received an automated email from the Portal listing the items that **need to be corrected**.
- For assistance with Provider Profiles, providers should **email** their Provider Relations Specialist.

Assessments and Monitoring

- All provider assessments and on-site monitoring are **cancelled** for the remainder of 19-20.
- Providers **may** be contacted by Provider Relations requesting information to complete a file monitoring.
- While it is not required, the ELC **recommends** VPK providers complete and enter AP3.

Viewing Child Enrollments in Provider Portal

1. From the dashboard, select "Enrollments"
2. Select "Manage SR Enrollments", then "View/Edit SR Enrollments"



3. You will come to a screen that contains all children that have been enrolled in your program

Child Name	Birth Date	Age	Parent Name	Billing Group	At Risk	Eligible Start Date
		4		050	No	02/11/2019
		4		050	No	12/19/2018

4. Scroll to the bottom of the page, then to the right, to view all fields and the "View Payment Certificate" and "End Enrollment" buttons



Full Time Copayment	Part Time Copayment	Enrollment Start Date	Attendance Start Date	Enrollment End Date	Status	Action
\$0.63	\$0.32	02/11/2019	02/11/2019		Enrolled	View Payment Certificate End Enrollment
\$3.74	\$1.87	04/10/2019	12/19/2018		Enrolled	View Payment Certificate End Enrollment

This screen shows the following information:

- Child Name
- Birth Date
- Age
- Parent Name
- Billing Group
- At Risk Status
- Rilya Wilson Status (RW)
- Eligibility Start Date
- Redetermination Due Date
- Care Level
- Unit of Care
- Child Care Schedule
- Full Time Copayment
- Part Time Copayment
- Enrollment Start Date
- Attendance Start Date
- Enrollment End Date
- Status
- Ability to View Payment Certificate
- Ability to End/Terminate Enrollment

Note Regarding End Enrollment Button:

If you wish to terminate an enrollment with the End Enrollment button, the child's enrollment status must be "Enrolled." If the child's enrollment status is anything other than "Enrolled", you will be unable to end the enrollment.

Items Awaiting Further Guidance

The ELC is currently working to obtain guidance on the following items:

- Summer VPK
- Public Schools requirement to offer Summer VPK
- VPK POPs
- School Readiness Curriculum
- 20-21 School Readiness Contracts
- Virtual/Distance Learning
- Financial assistance for necessary provider supplies and professional development fees

General Recommendations

- The intent of payment for additional absences and temporary closures is that providers can **keep their businesses running**. This includes paying staff and keeping current on bills, including insurance policies.
- **Keep accurate records** related to loss of income and expenses incurred during this crisis. This information will be helpful in applying for small business loans and grants.
- Visit our COVID-19 Resources page at www.elcbigbend.org and check the website for updates.
- Check email **regularly** for updates.
- Follow us on **social media** (Facebook [@ELCBigBend](https://www.facebook.com/ELCBigBend), Twitter [@ELCBigBend](https://twitter.com/ELCBigBend), or Instagram [@EarlyLearningCoalition](https://www.instagram.com/EarlyLearningCoalition)) for updates and resources.

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Family Services Update

by Marcia Hently

Family Eligibility Overview – COVID

- Initially the Office of Early Learning (OEL) provided a general idea of changes to be made for eligibility requirements with School Readiness/VPK programs and guidance for implementation of those changes developed over the past couple weeks.
- On **Friday, March 27, 2020** OEL provided more specific guidance to Coalition's statewide. The Big Bend created new processes and revised forms to facilitate those changes and we communicated them to the public on **Tuesday, March 31, 2020**.
- OEL **may** change additional eligibility requirements after previously stating they would not make changes.
- We strongly encourage Families and Providers to **regularly check** the ELC's website for new and/or updated information regarding School Readiness and VPK Programs during this unprecedented time at:
www.elcbigbend.org/site/News/News/COVID-19-Family-and-Provider-Frequently-Asked-Questions.

Family Eligibility Changes - COVID

These are the changes made to family eligibility so far:

- SR parent copayments – all are **\$0** as of **April 1st**; OEL will review every 2 weeks.
 - ELC emails to parents & providers still reflect copays because when OEL reinstates copayments, the ELC will not reissue thousands of emails.
- SR redeterminations – **extended for 60 days**
- SR terminations – **extended for 60 days**
- Wait List revalidations – **extended for 60 days** (currently there are none in Big Bend)
 - If you know of families in need of childcare, please encourage them to sign up for services on the ELC's Wait List. Visit <https://www.elcbigbend.org/> then click on the photo which says: "Apply for School Readiness or VPK Services Florida's Early Learning Family Portal".

Family Eligibility – No Changes - COVID

These are the areas where **no change** has yet been made to family eligibility:

- Wait List applications
- Wait List funding notifications
- SR provider transfers
- VPK enrollments
- VPK reenrollments

***NOTE:** If OEL makes changes to these areas, the ELC will communicate those changes after receiving clear guidance from OEL.*

Family Eligibility – Communication - COVID

The ELC has emailed families the following notices:

- SR terminations reinstated – sent on **03/31/2020**
- SR copayments waived – sent on **04/01/2020**
- SR redetermination deadlines extended – sent on **04/01 – 04/06/2020**

***NOTE:** The ELC proactively contacts affected families. If OEL identifies additional families when working in the Portal, the ELC then contacts those families after confirming their eligibility*

Family Eligibility – NOT COVID RELATED

WAIT LIST (WL) – DID YOU KNOW THAT LAW REQUIRES ELCs TO:

- Maintain a WL for SR services
- Communicate with WL families through the Portal
 - The ELC also sends 4 weekly courtesy emails to enroll in SR to WL families.
- Review families' submissions in the Portal within 10 days
 - The ELC does **not** ask families or providers to email the ELC to follow up on a submitted application.
- Invite families to enroll in SR by eligibility category and date order
 - The ELC **cannot** enroll a family before another family regardless of that family's circumstance.

Family Eligibility – NOT COVID RELATED

WAIT LIST – DID YOU KNOW THAT THE ELC HAS:

- Again successfully cleared its Wait List in **ALL 7 counties!**
- Invited **1,600 families with 2,510 children** to enroll in SR!
- Enrolled **1,020 children** from the WL in SR since **Oct. 2019!**

NOTE: The ELC will continue to clear its Wait List as long as there is available funding.

Rilya Wilson Reporting Requirements

A child from birth to the age of school entry who is under court ordered protective supervision or in out-of-home care that is enrolled in an early education or childcare program **must attend 5 days per week**, unless there is a court granted exemption. If a child covered by this act is absent, the program **must report the unexcused absence or 7 excused absences** to the Department or Community Based Care lead agency **by the end of the business day** following the unexcused absence or 7th consecutive excused absence- Florida Statute 39.604.

Visit: <https://www.elcbigbend.org/>, click on "Providers" and scroll down to "Report an Absent Child". Once you complete the necessary fields, click "Send Form".

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Early Childhood Education (ECE) Update

by Melanie Sanders

Child Assessment – Deadline 6/30/2020

- 5% payment differential increase
- FREE technology (laptop and/or tablet)
- 14 hours of FREE Teacher professional development
- 24 hours of FREE Director professional development
- FREE coaching



Child Assessment

Contact: Melanie Sanders
at
mworley@elcbigbend.org
for more information.



Face-to-Face Professional Development: **Canceled**



- First Aid/CPR
- Making the Most of Classroom Interactions

Program Assessment



Effective immediately

ALL

Program Assessments

have been

PAUSED

until further notice.

How ECE is Helping You While Working Remotely

- Virtual monthly trainings with WFSU
- Online child assessment training
- Virtual warmline conferences
- Virtual coaching

Finance Update

by Robin Newkirk

Provider Monthly Payments

- Providers who remain open, attendance and supplemental documents are due the 3rd business day of the month.
- Continue to communicate all reimbursement matters to your assigned analyst.
- Contractual requirements including licenses, insurance and payment of taxes are still in effect.
- Your payment will be issued on the 21st (or last business day prior) of the month.
- Communicate any temporary closures **BEFORE** attendance is submitted.
- Do **not** collect parent co-payments beginning **April 1, 2020**. This will be reassessed by OEL every 15 days.

Distance Learning Update

By Kathy Douglas

Director/Leadership Series to Renew the Director Credential

- [ELC 4718 Leadership in Early Childhood Programs](#)
 - Course Dates: April 14 – May 8, 2020
- [ELC 4919 The Art of Leadership and Best Practices](#)
 - Course Dates: May 10- June 3, 2020
- [ELC 4920 – Leadership and Early Learning Curriculum](#)
 - Course Dates: June 5 – June 29, 2020

Each fast-paced course comprises 15 FREE in-service hours or meets 1.5 CEU hours (\$28 CEU cost) of the required 4.5 CEU hours for the Florida Director Renewal Credential.

Courses for Teachers


- **ELC 3221 - Professional Mindfulness ~ The Changing Times & Challenges**
 - Course dates - April 29 – June 17, 2020
 - 10 FREE in-service hours; Target Audience: Infants/Toddlers & Prekindergarten Teachers
- **ELC 3077 – Fostering Fine Motor Development**
 - Course Dates: – May 1 – May 26, 2020
 - 10 FREE in-service hours or 1.0 CEU (\$23 CEU cost); Target Audience: Infants/Toddlers & Prekindergarten Teachers
- **ELC 2717 A Treasure Chest of Letters, Sounds and Words**
 - Course Dates: – May 27 – June 30, 2020
 - 15 FREE in-service hours or 1.5 CEUs (\$28 CEU cost); Target Audience: Preschool Teachers

These courses can fulfill your DCF yearly training requirements or provide CEUs to renew the FCCPC.



Visit
www.elcbigbend.org/Providers
to register for a free online
course offered by the ELC.

Click Here



The screenshot shows the 'Providers' page of the ELC website. At the top, there is a banner with the ELC logo and the text 'Early Learning Coalition of the Big Bend Region'. Below the logo, there are three polaroid-style photos: one with a green circle saying 'REGISTER NOW!', one with a child and the text 'Learn about our Distance Learning Program', and one with a child and the text 'Learn how you Become a Provider'. Below the banner is a navigation menu with the following items:

- [Provider Portal](#)
- [Provider Resources](#)
- [Developmental Screenings](#)
- [Professional Development](#)
- [Child Care Resource & Referral \(CCR&R\)](#)
- [School Readiness \(SR\) Program](#)
- [Voluntary PreKindergarten \(VPK\) Program](#)
- [Provider Representative Information](#)
- [Provider Meetings](#)

Outreach Update

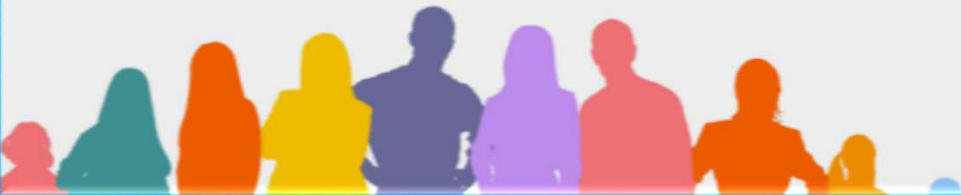
by Morgan Evers



#COVID19UNSUNGHEROES

**WE WANT TO KNOW
ABOUT THE GOOD
THAT HAS
HAPPENED LATELY**

SUBMIT STORIES TO US AND WE
WILL SHARE THEM FAR AND WIDE



Provider Item Needs



QUESTIONS?

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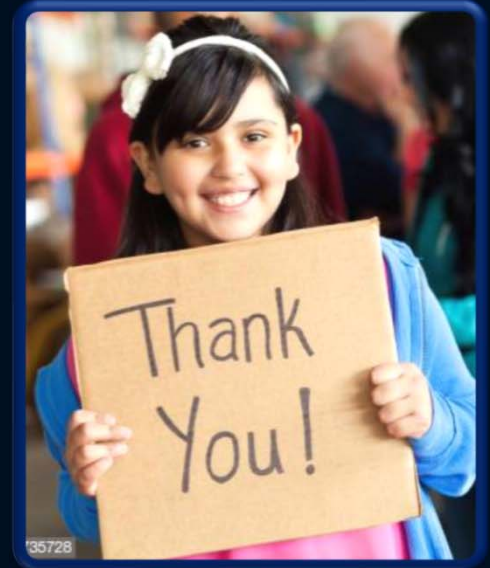
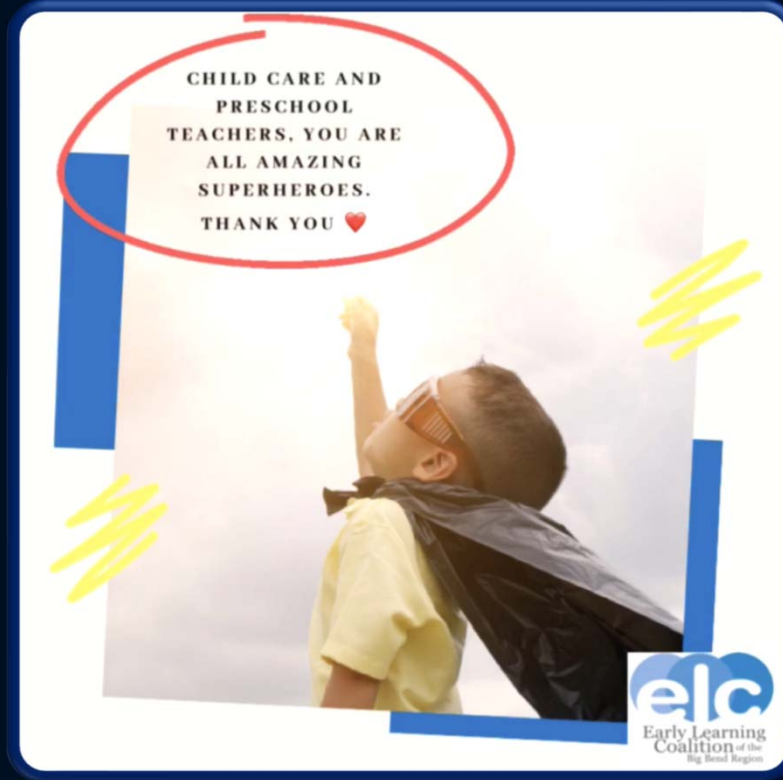
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This presentation will be available for reference on our website beginning Monday, April 13th at:

[https://www.elcbigbend.org/site/Providers/Provider-Meetings.](https://www.elcbigbend.org/site/Providers/Provider-Meetings)





Thank you for attending this webinar and for **ALL** you do to care for the children and families in our **community everyday.**