



How to Accept a School Readiness Enrollment

1. Login to your [Family Portal](#) account
2. Scroll down to the green School Readiness Funding section and click on the blue Sign button

School Readiness Funding					
The following table shows the School Readiness funding status for all of the children in your household.					
Child Name	EV Number	Status	Enrollment Status	Provider Name	Payment Certificate
Not Test Tester JR	EV_0000001392	Eligible	Pending Family Acceptance	Jim's House of Smarties	<input type="button" value="Sign"/>

3. Read and check each statement on the Parental Rights and Responsibilities/Terms and Conditions and click on the green Accept button

✔
+

4. Check the By Electronic Signature checkbox on the bottom of the Non-transferable Child Care Certification

Signature of Parent: _____ Date: _____

By Electronic Signature

5. Type in your full name as it appears on the application and click the blue Yes button

Payment Certificate Electronic Signature

You are about to electronically sign the SR Enrollment Payment Certificate.

Enter full name for Payment Certificate signature

Full Name:

Click "Yes" to confirm your electronic signature.

6. Click the blue Submit button and then the green Accept button

All done! Your child's status on the Family Portal profile page will now show "Enrolled".

School Readiness Funding			
The following table shows the School Readiness funding status for all of the children in your household.			
Child Name	EV Number	Status	Enrollment
Not Test Tester JR	EV_0000001392	Eligible	<input type="button" value="Enrolled"/>

Questions? Error message? Email us at familyservices@elcbigbend.org. We're here to help!