

Notice of Intent to Award (NOIA)

401(k) Third Party Administrator Request for Proposals, #RFP2023.2024-0002

The Early Learning Coalition of the Big Bend Region, Inc. (ELC) released a publicly noticed Request for Proposals ("RFP"), **401(k) Third Party Administrator Request for Proposals, #RFP2023.2024-0002**, on April 16, 2024, and received a Proposal from one responsive Vendor, CRI TPA Services, LLC, who has the technical resources and experience necessary to complete the work in a high quality and timely fashion. One other company submitted a Letter of Intent (LOI) but did not submit a Proposal.

ELC designated a three-member evaluation team (Eval Team) to review the Proposal using the same evaluation criteria (scoring rubric) that has a maximum of 110 points available per evaluator and 330 points aggregated (see below table). This NOIA does not constitute a binding commitment by ELC.

Apparent Successful Respondent	Eligible Points Per Evaluation	Maximum Points (Three Evaluation Scores)	Combined Score
CRI TPA Services, LLC	110	330	280 (84.84%)

ELC will negotiate with the sole Respondent to this RFP on the best terms and conditions (**F.S. 287.057 (6)**). CRI TPA Services, LLC. has documented its extensive experience providing Third Party Administrator (TPA) services and has the capacity and expertise to adapt to any mandated change that may impact federally required reports and timelines.

ELC anticipates it will enter into an Agreement for Services ("Contract") with CRI TPA Services, LLC upon approval by its Board of Directors or its Executive Committee on May 30, 2024, or on the date the last required party signs the Contract, whichever is later.

Link to RFP:

[401\(k\) Third Party Administrator Request for Proposals, #RFP2023.2024-0002 - Early Learning Coalition of the Big Bend \(elcbigbend.org\)](#)

Link to Florida Administrative Review (FAR) RFP Notice:

[28269600 - Florida Administrative Rules, Law, Code, Register - FAC, FAR, eRulemaking \(flrules.org\)](#)

Note – All capitalized terms in this NOIA are included in the RFP with their definitions.